

## **JEWISH COMMUNITY RADIO VIC INC. ABN 50 280 174 486**

Registered Office: 661 Glen Huntly Road, Caulfield South Vic 3162

### **NOTICE OF ANNUAL GENERAL MEETING OF MEMBERS and PROXY FORM**

**NOTICE IS GIVEN** that an Annual General Meeting of Members of the Association will be held at **The Board Room of MDA, 11<sup>th</sup> December, 11.00am (111 Hawthorn Road, North Caulfield)** for the purpose of considering

#### **BUSINESS Agenda**

The confirmation of the Minutes of the last Annual General Meeting

The presentation and consideration of the Annual Report of the Committee of Management

The presentation and consideration of the Statement of Accounts

The consideration of any motion of which not less than seven day's notice in writing has been received by the Secretary before the meeting

Nominations are hereby called for the following office bearers to the Committee of Management

for the coming year:

- Chairperson for 1-year term
- President for 1-year term
- Vice President for 1-year term
- Treasurer for 1-year term
- Secretary for 1-year term
- 5 members for a 1-year term

#### Nomination Form Proxy Form

1. a) A member is entitled to vote only if all moneys due and payable by the member to the Association have been paid, other than the amount of the annual subscription payable in respect of the current financial year.
2. b) Each member who is entitled to attend and vote at this Meeting, may appoint a proxy (or appoint the Chairman of the meeting), to attend this Meeting and vote in that member's stead.
3. c) A proxy must be a member of the Association, and that proxy is entitled to vote only if all moneys due and payable by the proxy to the Association have been paid, other than the amount of the annual subscription payable in respect of the current financial year.
4. d) Unless you specifically direct your proxy how to vote, the proxy may vote as he or she thinks fit. If you have not named a proxy the Chairman of the Meeting will be deemed to be your proxy.
5. e) A proxy must be executed, if an individual, by that individual or his or her attorney who has been authorised in writing and, in the case of a corporation, by its authorised officer/s or attorney/s.
6. f) Any member who appoints an attorney to act on that member's behalf must produce to the Association a certified copy of the appointment.

## 2. DEADLINE FOR RECEIPT OF PROXY FORM

1. Your completed proxy form must be received by no later than 5pm (AEDST) on Friday 9<sup>th</sup> of December 2022
2. By email to the Treasurer, Barry Singer [barrys@j-air.com.au](mailto:barrys@j-air.com.au)

## 3. DEADLINE FOR RECEIPT OF NOMINATION FORM

- a) Your completed Nomination form must be received by no later than 5pm (AEDST) on Friday 9<sup>th</sup> of December 2022 c) by email to the Treasurer, Barry Singer [barrys@j-air.com.au](mailto:barrys@j-air.com.au)

## Proxy Form for Voting

### JEWISH COMMUNITY RADIO VIC. INC.

I, of \_\_\_\_\_

*(name of member)*

\_\_\_\_\_

*(member address)*

being a member of the Association appoint

\_\_\_\_\_

*(name of proxy holder)*

of \_\_\_\_\_

*(address of proxy holder)*

being a member of the incorporated Association, appoint as my proxy to vote on my behalf at the Annual General Meeting of the Association to be held at **the Board room of MDA, 111 Hawthorn Road, North Caulfield, 11.00am, 11<sup>th</sup> December** and at any adjournment of that Meeting

To \_\_\_\_\_

**( name of member that proxy is granted to)**